ST. CLAIR COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

Minutes of the February 10, 2015 Meeting

In Attendance:

Board Members:
Sheriff Richard Watson, Chairman
Fire Chief Donald R. Feher
Mayor George Chance
Mr. Michael E. Sullivan
Ms. Carol Clark
Chief Michael D. Floore, Sr.
Mr. Kevin Elbe

Absent:

Staff:
William Gamblin, 911 Director
Marty Bausano, 911 Deputy Director
Kevin Kaufhold, 911 ETSB Attorney
Mary Muskopf, 911 ETSB Secretary

Others In Attendance:
Dr. Debra Moore
Herb Simmons
Bryan Whitaker
Christy Johnson
Daryl Ostendorf
Mick Hunter
Edwin Cockrell

Sheriff Richard Watsoncalled the meeting of the ETSB to order at 9:00a.m. on February 10, 2015 in the 9-1-1 ETSB Director's Office, 101 South 1stStreet, Belleville, IL.

The meeting began with the Pledge of Allegiance.

Roll Call:
Richard Watson– present
Donald Feher– present

George Chance - present
Michael Sullivan - present
Carol Clark– present
Michael Floore - present
Kevin Elbe - present

Public Comments

Approval of Minutes – Sheriff Watson asked for approval of the minutes for the January 13, 2015meeting. A motion was made byGeorge Chanceand seconded by Michael Flooreto approve the minutes. The motion passed unanimously.

Attorney Report –Attorney Kevin Kaufholdstated he is currently workingthrough medical issues, confidentiality issues, general privacy issues and social media issues. He is striving for uniformity within the entire County and should have recommendations for the Board within the next month.

Report by Deputy Director:

Deputy Director Marty Bausano reported that all eight PSAPs are licensed as Emergency Medical Dispatch (EMD) Public Safety Answering Points through Illinois Department of Public Health (IDPH). The ETSB will continue to apply and pay for individual dispatcher IDPH licensure as long as the dispatcher provides the requested paperwork.

Director's Report:

Items for Information:

ANI/ALI Format Change: Director William Gamblin presented a draft letter that will be going out to our PSAPs advising them of a change made by AT&T in the ANI/ALI format. The changeover will be done during the 9-1-1 system upgrade in order to simplify the process. Also, since CAD systems will be affected by the data field changes, the PSAPs with CAD systems will need extra time for their vendors to reparse the data field. This is not an ETSB mandated change but is an AT&T system wide change.

ETSB Board Appointments: Director Gamblin statedGeorge Chance and Kevin Elbe have been reappointed by the Chairman of the St. Clair County Board to serve additional four year terms on the ETSB board.

Tower Report: Director Gamblin stated the Millstadt tower location has been decided. After revisiting the site with the mayor and engineers they decided to move the tower approximately thirty feet from the supports of the existing tower building. This would reduce the cost of the cabling and building of an ice bridge and it will not affect the small park on the grounds or require a totally new fence for the tower. The mayor will be signing off on the new proposal as well as members from the Friends of the Old Millstadt Water Tower. Once the signed paperwork is received Motorola will begin the process.

Director Gamblin also stated Motorola is doing a propagation study of the current Fayetteville tower location in order to provide us with sites where we can construct a tower without affecting radio coverage. Once this is received we will be looking for land.

NG911 Update: Director Gamblin stated all of the construction work and installation of the fiber optic cable at the PSAPs has been completed with the exception of Belleville PD which should be completed by February 16th. Staff is working with Scott AFB Fire and Police Dispatch to begin provisioning them for the new system. There was also discussion concerning UPS specifications at the PSAPs and the interface between Medical Priorities Pro QA software and the 9-1-1 recorder.

9-1-1 State Advisory Board: Director Gamblin reported at the last Advisory Board meeting a statement was made that there would probably be no increase in ETSB funds or surcharge funds as far as wireless was concerned. They were also focusing on the consolidation of PSAPs such as in northern Illinois that has several ETSBs located in one county. There were still a lot of questions concerning the State Police funding and the control of the surcharge funds.

Items for Action:

Purchase UPS Batteries: Director Gamblin requested the Board's approval to purchase UPS batteries from Critical Power in the amount of $15,112.58. The contract also provides for the removal of the old batteries as well as the reprograming of the UPS for system restart.

A motion was made by Michael Sullivan and seconded by Michael Floore to approve the purchase of UPS batteries from Critical Power in the amount of $15,112.58.
Roll Call Vote:
Richard Watson – aye
Donald Feher – aye
George Chance – aye
Michael Sullivan – aye
Carol Clark – aye
Michael Floore – aye
Kevin Elbe – aye

Rescind SOP 1-04, SOP 4-05, SOP 8-06: Director Gamblin asked the Board to rescind SOPs 1-04, 4-05 and 8-06 which are no longer the ETSB's responsibility. After further discussion concerning the legalities of this action which involves historical documents, the Board decidedto table any action until Attorney Kaufhold can review these documents.

Audit Trail, Surcharge Report and Fund Summary –

A motion was made by Michael Flooreand seconded by Carol Clarkto approve the January 2015Audit Trail, Surcharge Report and December 2014 Fund Summary. The motion passed unanimously.

Old Business: None

New Business:

Director Gamblin stated the Tiburon CAD system has been taken over by a company known as TriTech.

He also referred to a recent airplane crash that had been plotted on our map after a person used his cellphone to call in the location. The actual location wasfound to be within 25 feet.

Interim Director of Administration Dr. Debra Moore introduced herself and asked about the status on the outstanding Certificates of Insurance. Director Gamblin stated he has contacted the individuals and he has includedthe certificates in the next contract.

Executive Session: None

Other Issues: None

Adjournment –At 9:45a.m. a motion to adjourn was made by Michael Flooreand seconded by George Chance. Motion passed unanimously.

Respectfully Submitted,
Mary Muskopf

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NEXT MEETING
March 10, 2015
9:00 a.m.
101 S. 1st Street
Belleville, IL 62220